

# Photo record for social audits



Company name:	Zhejiang Autumnwell Leatherware Co., Ltd	Cert no./ scheme ID / ZAA no.:	156-013239-001
Audit date:	18 April, 2024	Site (for multisite):	N/A
LA/A:	Lewis Ye		

**Note for all social schemes:** Please delete what is not relevant for your scheme and adjust where necessary (colour explanation: **green** = only applying to SA8000, **blue**= only applying to SMETA, **orange** = only applying to BSCI)

## Part 1: photos of site observation

### Outside (Factory from the outside, factory compound)

<p>Factory nameplate</p>	<p>Production building</p>
<p>Dormitory building</p>	<p>Waste air treatment facility</p>

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	<p>Nil</p>
<p>Waste water treatment facility</p>	<p>Nil</p>

## Inside (Production area, e.g. working conditions)

<p>Cutting</p>	<p>Gluing-1</p>

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Gluing-2



Slitting



Edge painting



Sewing-1

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Sewing-2



Hole punching



Stamping



Packing

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Raw materials storage area



Finished goods warehouse



PPEs provided for worker



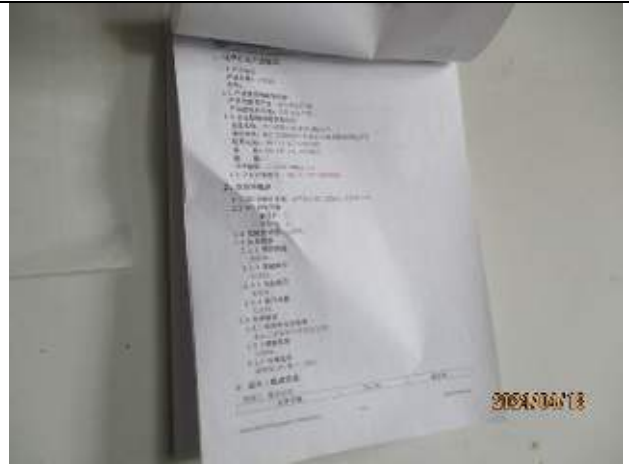
Warning sign

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Chemicals stored in explosion-proof cabinet



MSDS



Eye washing station



First aid kit

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Assembly point



Evacuation exit



Evacuation plan



Fire alarm

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Emergency light and exit sign



Fire sprinkler and smoke detector



Fire extinguishers and fire hydrant



Fire extinguisher pressure was OK



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Fire hydrant testing



Working time record machine



Drinking water

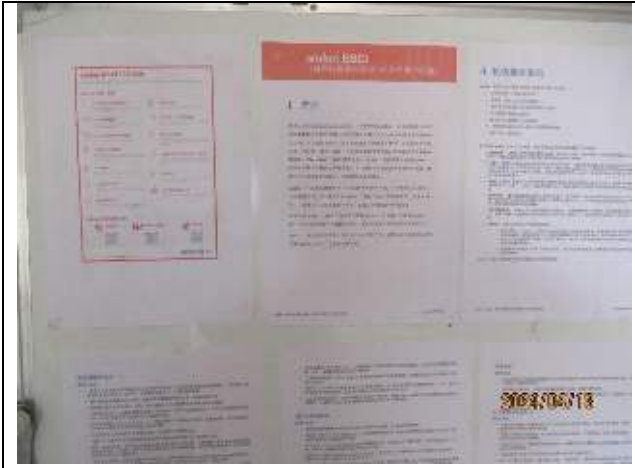


Toilet

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Displayed amfori BSCI Code of Conduct



Kitchen



Canteen



Bedroom

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## Part 2: photos of documents

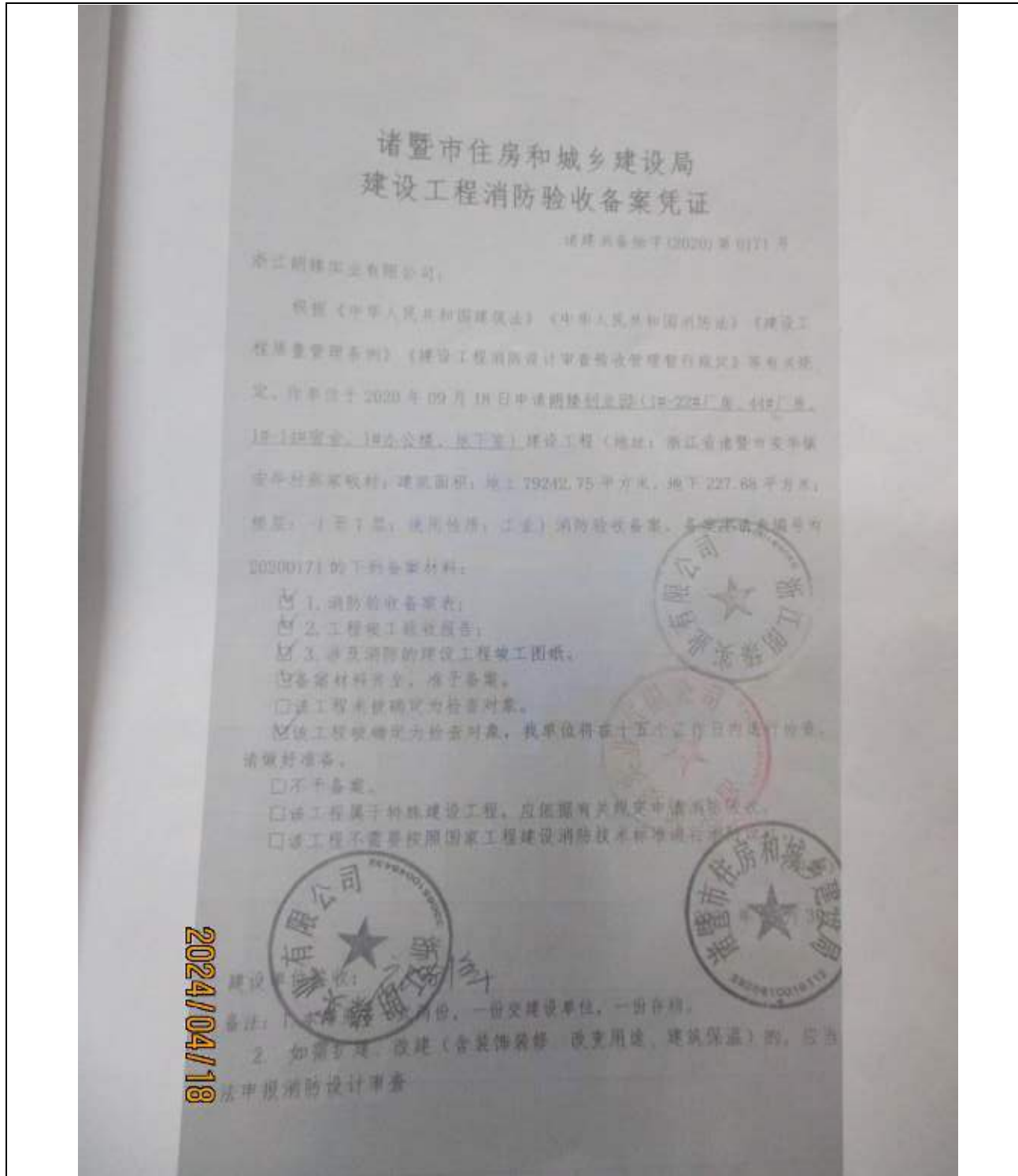
### Documents reviewed



Business license

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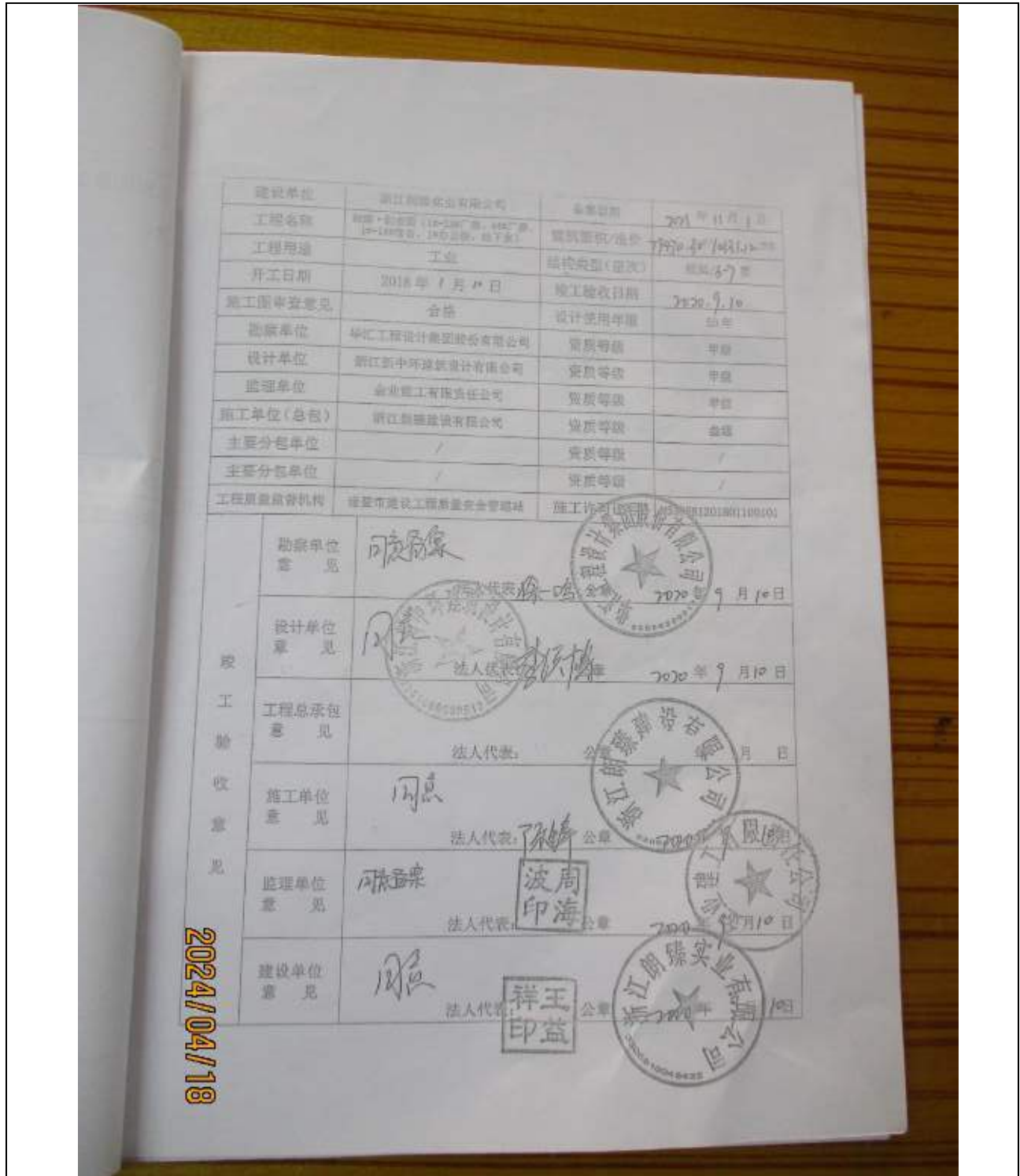


Fire safety certificate

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Building structure safety certificate

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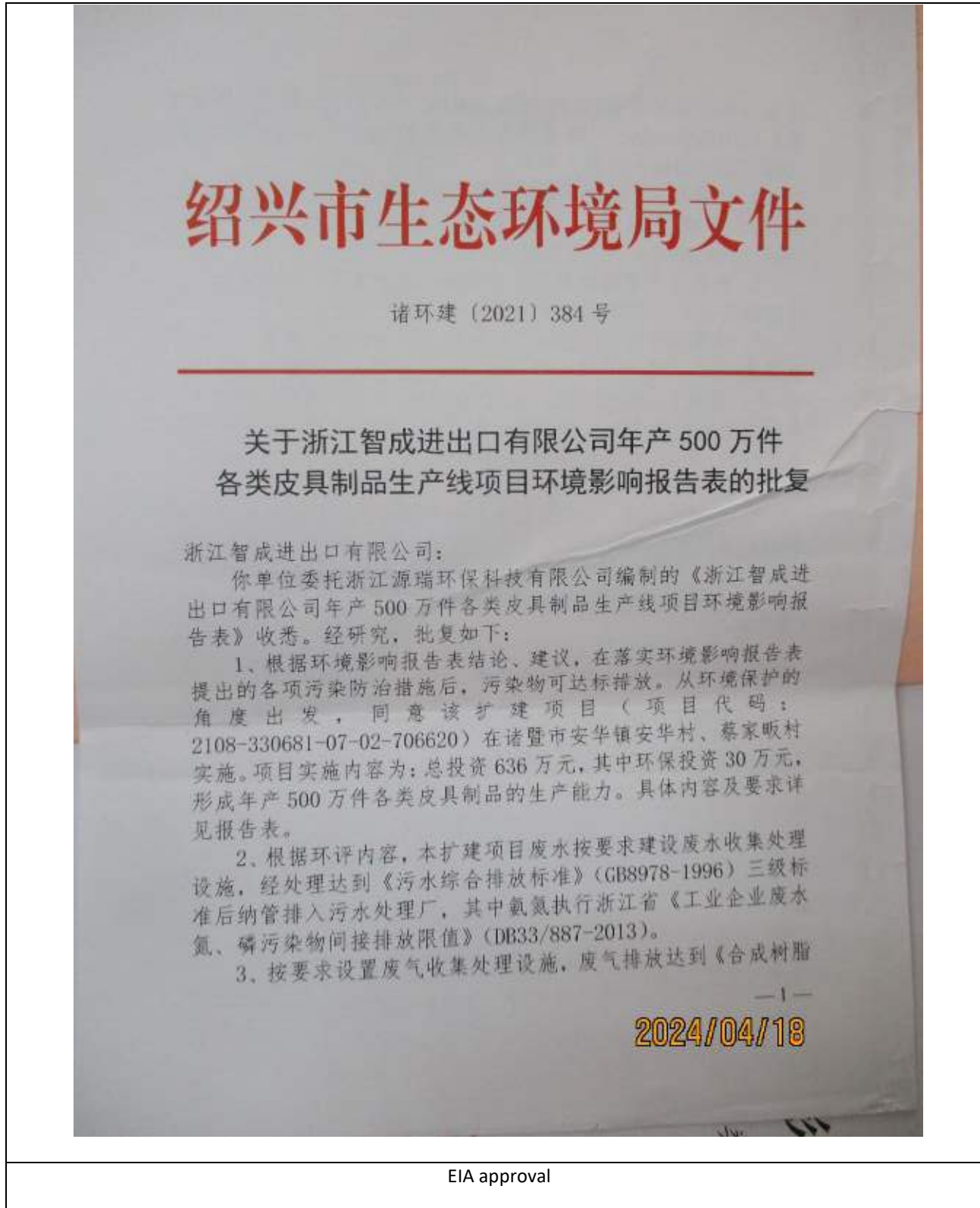


EIA report form

# Photo record for social audits



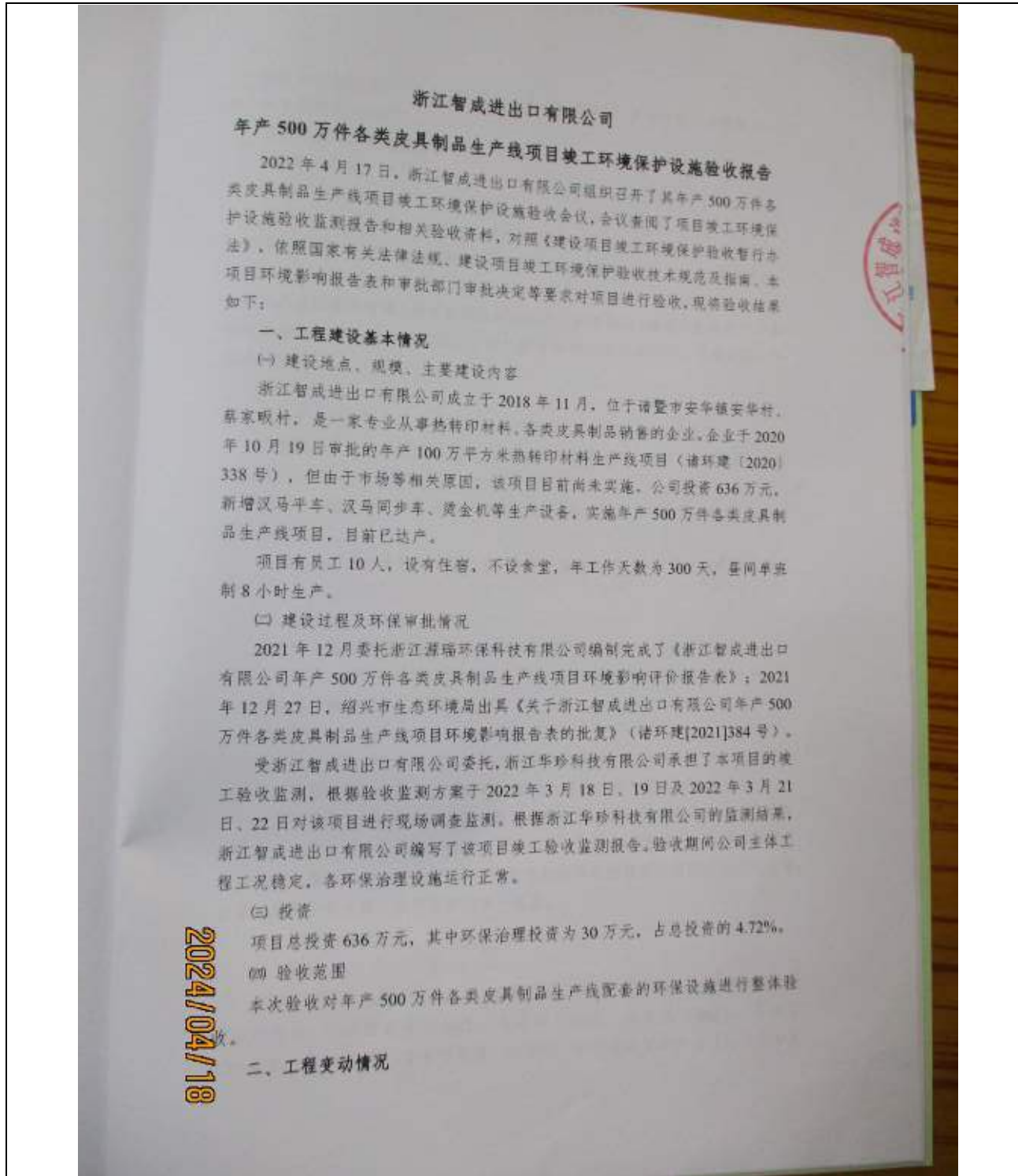
Company name:	Zhejiang Autumnwell Leatherware Co., Ltd	Cert no./ scheme ID / ZAA no.:	156-013239-001
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EPCA



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## 固定污染源排污登记回执

登记编号：91330681MA2BG7CQ67001Z

排污单位名称：浙江登维皮具有限公司

生产经营场所地址：安华镇朗臻创业园1号厂房

统一社会信用代码：91330681MA2BG7CQ67

登记类型：首次 延续 变更

登记日期：2024年03月20日

有效期：2024年03月20日至2029年03月19日



注意事项：

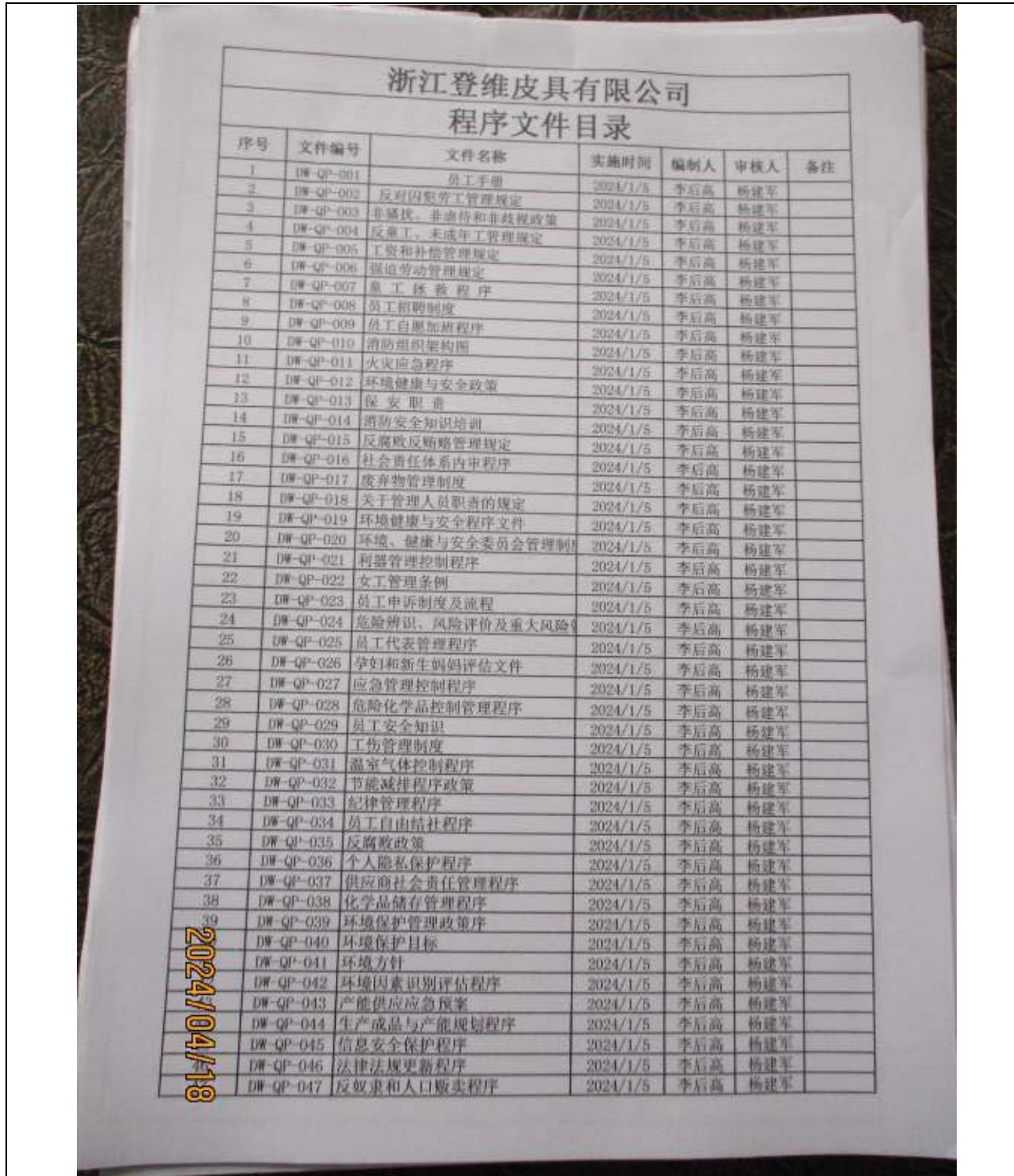
(一) 你单位应当遵守生态环境保护法律法规、政策、标准等，依法履行生态环境保护责

Pollutant discharge declaration

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Social compliance policy

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LA/A:	Lewis Ye		

姓名	部门	日期	时间
Worker Y	生产	2024-01-01	
Worker Y	生产	2024-01-02	07:28 11:39 12:53 17:10 17:50 20:08
Worker Y	生产	2024-01-03	07:29 11:30 12:59 17:05 17:49 20:06
Worker Y	生产	2024-01-04	07:24 11:36 12:54 17:03
Worker Y	生产	2024-01-05	07:21 11:40 12:49 17:01 17:58 20:00
Worker Y	生产	2024-01-06	07:29 11:36 12:56 17:00
Worker Y	生产	2024-01-07	
Worker Y	生产	2024-01-08	07:29 11:40 12:54 17:09 17:50 20:02
Worker Y	生产	2024-01-09	07:29 11:35 12:51 17:07
Worker Y	生产	2024-01-10	07:21 11:35 12:57 17:11
Worker Y	生产	2024-01-11	07:25 11:34 12:56 17:08 17:57 20:07
Worker Y	生产	2024-01-12	07:25 11:33 12:54 17:02 17:53 20:06
Worker Y	生产	2024-01-13	07:28 11:36 12:50 17:08
Worker Y	生产	2024-01-14	
Worker Y	生产	2024-01-15	07:24 11:40 12:49 17:00
Worker Y	生产	2024-01-16	07:24 11:39 12:57 17:01 17:59 20:08
Worker Y	生产	2024-01-17	07:20 11:32 13:00 17:02 17:55 20:08
Worker Y	生产	2024-01-18	07:19 11:37 13:00 17:09 17:49 20:02
Worker Y	生产	2024-01-19	07:28 11:41 12:56 17:08
Worker Y	生产	2024-01-20	07:28 11:39 12:50 17:04
Worker Y	生产	2024-01-21	
Worker Y	生产	2024-01-22	07:23 11:32 12:59 17:01 17:59 20:02
Worker Y	生产	2024-01-23	07:25 11:33 12:49 17:03 17:50 20:11
Worker Y	生产	2024-01-24	07:19 11:32 12:49 17:01
Worker Y	生产	2024-01-25	07:26 11:31 12:58 17:08 17:53 20:08
Worker Y	生产	2024-01-26	07:28 11:34 12:54 17:09 17:51 20:04
Worker Y	生产	2024-01-27	07:20 11:30 12:49 17:00
Worker Y	生产	2024-01-28	
Worker Y	生产	2024-01-29	07:27 11:35 12:58 17:01 17:52 20:06
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Working hour record

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浙江登维皮具有限公司2024年1月在职员工工资表

计算周期: 2024年1月1日至 2024年1月31日 打印日期: 2024年2月29日

工号	姓名	部门	性别	工龄	小时工资		平时加班		周末加班		法定节假日		带薪假		应发工资	实发工资	签名	
					工时	金额	工时	金额	工时	金额	天数	金额						
					2700	15.87	176	2731.52	30	744.90	32	993.28	0	0	1124.10	3503.92	3098	
					3000	17.25	176	3030	30	776.25	32	1104	0	0	138	5034.25	5035	
					3000	17.25	180	2896	30	776.25	32	1104	0	0	138	4916.25	4917	
					2900	16.67	176	2933.92	30	760.15	32	1066.88	0	0	133.36	4894.31	4893	
					2750	15.81	176	2782.56	32	758.88	32	1011.84	0	0	126.40	4679.76	4680	
					2750	15.81	176	2782.56	32	758.88	32	1011.84	0	0	126.40	4679.76	4680	
					3200	18.4	176	3238.4	28	772.8	32	1177.6	0	0	147.2	5136	5136	
					2780	15.98	176	2812.48	30	719.1	32	1023.76	0	0	127.84	4682.14	4683	
					2530	14.37	176	2529.12	32	680.76	32	919.68	0	0	1114.96	4253.52	4254	
					2720	15.64	176	2702.64	32	750.72	32	1000.80	0	0	1155.12	4628.44	4630	
					3200	18.4	176	3238.4	26	717.6	32	1177.6	0	0	147.2	5280.8	5281	
					2650	15.23	176	2680.40	26	593.57	22	974.72	0	0	121.84	4371.01	4372	
					2720	15.64	176	2702.64	28	650.88	32	1000.90	0	0	125.12	4535.6	4536	
					2700	15.52	176	2731.52	0	0	32	993.28	0	0	124.16	3846.96	3848	
合计																65732		

制表: [Redacted] 审核: [Redacted]

浙江登维皮具有限公司 2024/04/18

第 1 页 / 共 2 页

Payroll

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LA/A:	Lewis Ye		

## 浙江省(诸暨市) 社会保险参保证明 (单位专用)

单位名称: 浙江智成进出口有限公司
统一社会信用代码: 91330681MA2BQ9CQ67
共1页, 第1页

当前单位参保险种	养老保险	工伤保险	失业保险
当前参保缴费总人数	4	4	4

2024年04月 - 2024年04月, 该单位 (养老保险) 参保人员信息如下:

序号	姓名	社会保障号	缴费起止年月	缴费月数
1			202404 - 202404	1
2			202404 - 202404	1
3			202404 - 202404	1
4			202404 - 202404	1

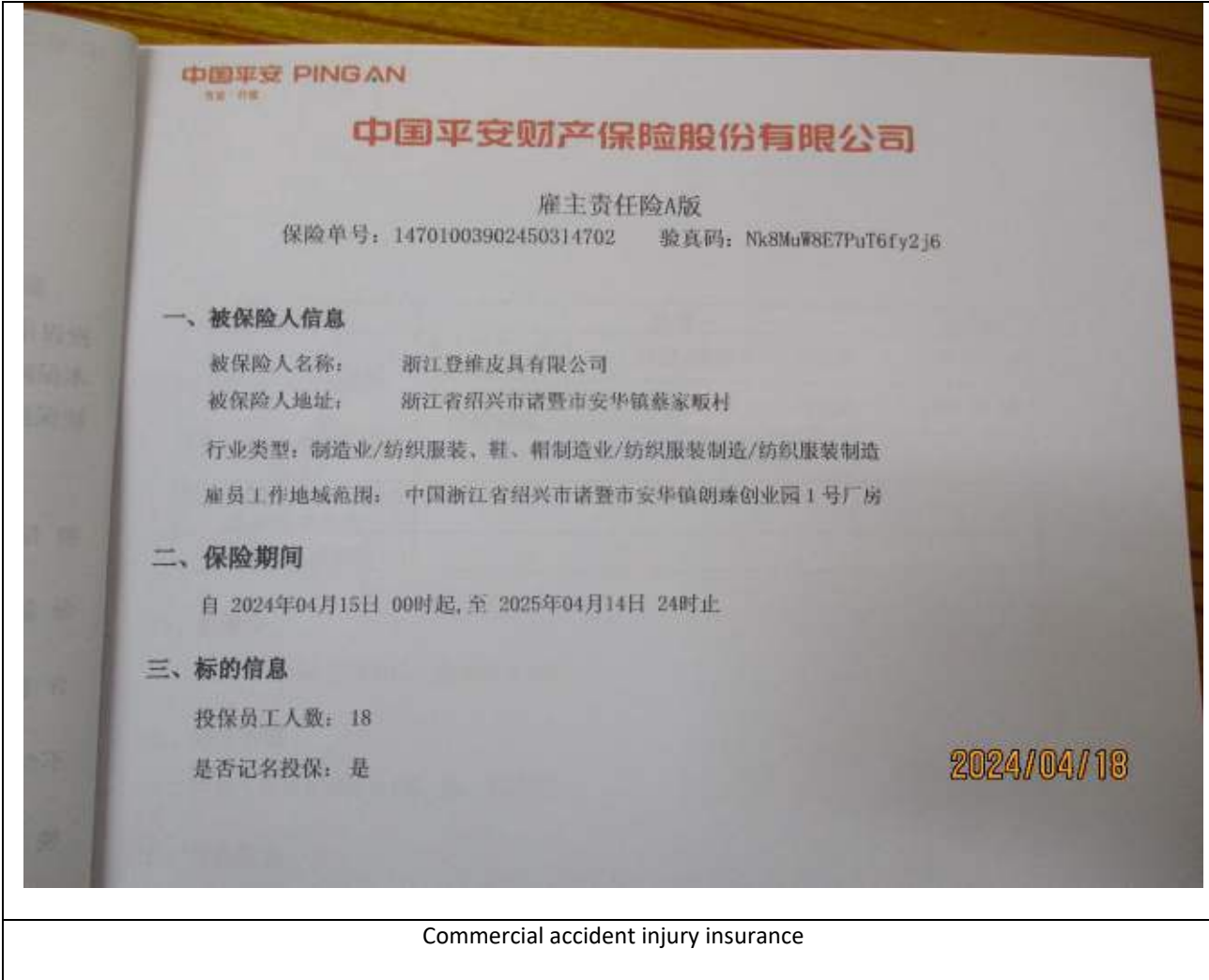
2024/04/18

Social insurance record

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## Part 3: photos of non-conformities

### Non-conformities (site observation)

<p>PA 7.17 No pulley guard for sewing machine</p>	<p>PA 7.17 No needle guard for sewing machine</p>
	<p>Nil</p>
<p>PA 7.17 No pulley guard for hole punching machine</p>	<p>Nil</p>

### Non-conformities (documentation) (not applicable to SMETA)

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**浙江省(诸暨市)  
社会保险参保证明 (单位专用)**

单位名称: 浙江智成进出口有限公司      统一社会信用代码: 91330681MA2B67CQ67      共1页, 第1页

当前单位参保险种	养老保险	工伤保险	失业保险
当前参保缴费总人数	4	4	4

2024年04月 - 2024年04月, 该单位 (养老保险) 参保人员信息如下:

序号	姓名	社会保障号	缴费起止年月	缴费月数
1	[Redacted]	[Redacted]	202404 - 202404	1
2	[Redacted]	[Redacted]	202404 - 202404	1
3	[Redacted]	[Redacted]	202404 - 202404	1
4	[Redacted]	[Redacted]	202404 - 202404	1

2024/04/18

PA 5.5 Insufficient social insurance coverage



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PA 6.2 Excessive OT

## Part 4: corrective action for previous non-conformities (NCs) (not applicable to SMETA)

### Corrective action for previous site observation NCs

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LA/A:	Lewis Ye		

N/A	N/A
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## Corrective action for previous documentation NCs (not applicable to SMETA)

医疗急救保障协议书

甲方：浙江秋威皮革有限公司  
乙方：浙江秋威皮革有限公司

为了落实乙方安全预防措施，保障乙方工作人员在工作中受伤后能够得到及时有效救助，减轻痛苦，减少并发症，经甲乙双方共同协商，达成如下协议：

- 乙方工作人员受伤后，应立即拨打甲方急救电话 120，并说明受伤人员一般情况、受伤情况、受伤地点等；甲方工作人员了解情况后可口头给予简单医疗急救指导。
- 甲方街道乙方急救电话后应在最短的时间内赶往出事地点，到达现场后视病人情况予以相应处理；乙方工作人员应积极协助甲方人员的工作开展。
- 乙方受到工作人员到达甲方后，甲方开通绿色通道，本着先救人、后文救的原则，先对乙方受伤人员进行相关检查、治疗，后由乙方负责人员补办相关手续，确保患者能够得到及时有效的治疗；乙方应派人员陪同。
- 甲方救护车必须处于完好状态，保证日间 5 分钟、夜间 10 分钟之内出诊；救护车上的抢救设备、药品及通讯工具等要保证完好齐全；甲方必须做到救护车和急救人员 24 小时常备不懈，随时出发；出诊救护车必须严格执行规定的收费标准。
- 甲方对接受乙方的疑难、危重伤病员诊治有困难的，应及时请上级医院专家会诊，需要转院的应通知乙方后及时派医护人员护送转院，所产生的费用由乙方承担。
- 在本协议执行过程中，如发生纠纷或异议，甲乙双方应按照国家相关的法律法规进行处理。
- 本协议自甲乙双方法人代表签字盖章之日起生效。
- 本协议一式两份，甲乙双方各执一份。

甲方（签字盖章）：王惠  
年月日

乙方（签字盖章）：秋威  
年月日

2024/04/18

PA 7.19 Emergency rescue agreement with nearby hospital